Instruction of course registration for 2025 Spring Semester

All the forms are available on the GSIS website
講義・履修関係 https://www.is.tohoku.ac.jp/jp/forstudents/edu/

●**2025 Spring Semester**

Registration period：April 8(Tue)-18(Fri)

Add/Drop period：April 21(Mon)-25(Fri)

★How to conduct the class is different in each course. The detail of the course can be found in the "Syllabus". And after the course started, please follow the instruction by the lecturer because there might be changes from its written on the "Syllabus". And to take the online classes, please refer to the "Tohoku University Online Class Guide (Information for student)" which can be found on the "Syllabus / Time table / Student Handbook" page of the GSIS website.

♦ Before registering for courses, please consult with your supervisor about the courses you plan to take and make the course plan together, and make sure your supervisor agree with it.

【**WEB course registration**】（**For courses by the GSIS**）April 8(Tue)-18(Fri)

Registration for courses offered by the GSIS can be made on the "Student Affairs Information System (Web for Graduate Students)". Please refer to the Operating Manual (Abridged Version) – For Students – which can be found on the GSIS website.

【**Registration for courses by other departments/graduate schools**】April 8(Tue)-18(Fri)

Please fill out the following Google form for the registration of the courses offered by other departments/graduate schools. Please make sure to confirm that no course cancellations will occur before applying.

Note: For those who are participating in the WISE Program should make the registration at the GSIS Educational Affairs Section as well as the office of the WISE Program.

Google form "Registration of courses by other departments/graduate schools":
https://forms.gle/GbvnyYraTfWB6jkL8

Need to log in with Tohoku University's university-wide email (DC Mail)

【**Registration for courses by Tohoku University General Education**】April 8(Mon)-19(Fri)

To register for courses by Tohoku University General Education (including courses related to Teacher Training Programs), please refer to the General Education Guidebook for the detail.

・For permission by email: Submit the "全学教育科目等履修願" and "Copy of email for permission of course instructor" by email.

・For stamped or signed permission: Submit the "全学教育科目等履修願 (original) " at the counter.

【**Guide to Common Graduate School Subjects and Cross-Graduate School Subjects**】

Please refer to the following website "Common Graduate School Subjects and Cross-Graduate School Subjects" by the Center for Graduate School Innovation

https://pgd.tohoku.ac.jp/english/rpc/subjects.html

For the students who are enrolled in April 2022 or later, the courses by the Common Graduate School Subjects can be counted as the "Related subjects" for the GSIS requirement.

【**Registration for Intensive courses**】（**For courses by the GSIS**）

The information of the intensive courses whose schedule is being adjusted will be posted on the GSIS website including how to register and all the detail. Please be aware of the website's update for not miss the information. And also, please make sure to confirm that no course cancellations will occur before applying.

【**Add or drop courses**】（**For courses by the GSIS**） April 21(Mon)-25(Fri)

If there are any changes after the registration period, submit the following Google form during the Add/Drop period. Note that any application after the period cannot be accepted.

Google form "Add/Drop courses":
https://forms.gle/DrSu4xe2TBYbmeYV9
Need to log in with Tohoku University's university-wide email (DC Mail)

【**Registration of Internship**】

Registration in the registration period is unnecessary but required to submit a form two weeks before the internship starts. Please read the guide "インターンシップ研修履修手続き要領" carefully.

<Notification for Master's Course students>

Registration is unnecessary for "Seminars", "Advanced Seminar A", and "Advanced Seminar B".
See page 4 for the detail.
For the students belong to the Applied Information Sciences department, registration is unnecessary for "Advanced Computer Training".

< Notification for Doctor's Course students>

No registration is necessary for students who are not intend to take the courses. Please register the courses only if you wish to take one of the courses offered by the GSIS, other department/graduate schools, or the Tohoku University General Education.

Kindly note that the registration is unnecessary for "Fundamental Doctor Course Seminar", "Doctor course seminar A", "Doctor course seminar B", and "Advanced Doctor course seminar".
See page 4 for the details.

♦ Notices regarding changes in class times or classrooms will be posted on the GSIS website, so please be sure not to miss them.
∗ GSIS website: http://www.is.tohoku.ac.jp/
∗ Educational Affairs Section（Email: is-kyom@grp.tohoku.ac.jp ）

(For reference) Course registration methods by type of courses

Type of Courses	Registration period	Registration method
Courses by the GSIS ＊Including "Common fundamental subject"	<Registration period> April 8(Tue)-18(Fri)	Web course registration
	<Add/Drop period> April 21(Mon)-25 (Fri)	Google form （Add/Drop courses)
Intensive courses by the GSIS	Notified on the GSIS website	Notified on the GSIS website
"Seminar" and "Advanced Seminar" by the GSIS ＊See page 4 for the details.	―	Registration is unnecessary
Courses by other departments /graduate schools (including the courses by the WISE Program)	April 8(Tue)-18(Fri)	Google form (Registration of courses by other departments/graduate schools)
Courses by the Division for Interdisciplinary Advanced Research and Education (For Master's course students only)	April 8(Tue)-19(Fri) *Submit the registration form to the Educational Affairs Section by email	・WEB course registration ・Google form (Registration of courses by other departments/graduate schools) ・Submission of the form "学際高等研究教育院履修登録届"
Courses by Tohoku University General Education 　(Including courses related to Teacher Training Programs)	April 8(Tue)-19(Fri)	・全学教育科目等履修願 ・Copy of email for permission of course instructor
	・For permission by email: 　Submit the "全学教育科目等履修願" and "Copy of email for permission of course instructor" by email. ・For stamped or signed permission: 　Submit the "全学教育科目等履修願 (original) "at the counter.	

Seminars・Advanced Seminars (courses no registration required) and

the standard period for grades reporting

Program	Major	Courses	The standard period for grades reporting (★)
Master	Computer and Mathematical Sciences	Seminar on Mathematical Structures Seminar on Computer and Information Sciences	The end of the semester after a year of your enrollment ＊April enrollments: Jan.to Feb. ＊October enrollments: Aug. to Sep.
	System Information Sciences	Seminar on Mathematical System Analysis Seminar on System Information Sciences	
	Human–Social Information Sciences	Seminar on Human–Social Information Sciences I Seminar on Human–Social Information Sciences II Seminar on Human–Social Information Sciences III Seminar on Information Literacy and Education Design	
	Applied Information Sciences	Seminar on Applied Information Sciences I Seminar on Applied Information Sciences II	
	Computer and Mathematical Sciences	Advanced Seminar on Mathematical Structures A Advanced Seminar on Computer and Information Sciences A	The end of the semester after two years of your enrollment ＊April enrollments: Jan.to Feb. ＊October enrollments: Aug. to Sep.
	System Information Sciences	Advanced Seminar on Mathematical System Analysis A Advanced Seminar on System Information Sciences A	
	Human–Social Information Sciences	Advanced Seminar on Human–Social Information Sciences A I Advanced Seminar on Human–Social Information Sciences A II Advanced Seminar on Human–Social Information Sciences A III Advanced Seminar on Information Literacy and Education Design A	
	Applied Information Sciences	Advanced Seminar on Applied Information Sciences AI Advanced Seminar on Applied Information Sciences AII	
	Computer and Mathematical Sciences	Advanced Seminar on Mathematical Structures B Advanced Seminar on Computer and Information Sciences B	
	System Information Sciences	Advanced Seminar on Mathematical System Analysis B Advanced Seminar on System Information Sciences B	
	Human–Social Information Sciences	Advanced Seminar on Human–Social Information Sciences B I Advanced Seminar on Human–Social Information Sciences B II Advanced Seminar on Human–Social Information Sciences B III Advanced Seminar on Information Literacy and Education Design B Project Study on Information Literacy and Education Design	
	Applied Information Sciences	Advanced Seminar on Applied Information Sciences AI Advanced Seminar on Applied Information Sciences BII	
Doctor	All the departments	Advanced Doctor Course Seminar Advanced Doctoral Seminar on Information Literacy and Education Design II	The end of the semester after a year of your enrollment to your Doctoral program ＊April enrollments: Jan.to Feb. ＊October enrollments: Aug. to Sep.
		Fundamental Doctor Course Seminar Advanced Doctoral Seminar on Information Literacy and Education Design I	
		Doctor Course Seminar A Doctoral Seminar on Information Literacy and Education Design I	
		Doctor Course Seminar B Doctoral Seminar on Information Literacy and Education Design II ※A dissertation proposal is required.	The end of the semester after three years of your enrollment to your Doctoral program ＊April enrollments: Jan.to Feb. ＊October enrollments: Aug. to Sep.

★ "The standard period for grades reporting" is a rough guide, and there may be cases in which credits are not awarded at this time. In such cases, a ″/″ will be appear when you inquire about your grades on the "Student Affairs Information System", but the grades will be assigned at the next semester's grade reporting period. Kindly note that grades of ″/″ will not be shown on the transcripts. Also, they will not be included in the average score calculation.